

**List of Coursebooks – Bachelor's Degree Programme - 1<sup>st</sup> Semester  
Faculty of Business Administration & Communication, Department of Business  
Administration for Hotel & Tourism Management – 2021/2022**

	<b>Subject</b>	<b>Book</b>	<b>Price</b>	<b>Notes</b>
	Business Communications	Business and administrative communications, 11e Locker McGraw-Hill ISBN 9781259095658	Rp. 526.500	Adopted since September 2014
	Analitical Creative Thinking	The Pearson guide to critical and creative thinking DiYanni Pearson ISBN 9780205909247	Available on demand	Adopted since February 2015
	Principles of Accounting	Financial Accounting: IFRS, 4e Weygandt John Wiley ISBN 9781119504306	Rp. 621.000	Adopted since February 2015
	Fundamental Economics	Principle of economics, 8e Mankiw Cengage ISBN 9789814780605	Rp. 495.000	Adopted since April 2017
	Intro to Tourism Management	Introduction to tourism science Pitana Andi ISBN 9789792916829	Available on demand	Adopted since September 2010
	Intro to ICT for Business			

	Workplace, Safety, and Security in Hospitality	Hygiene and Sanitation Management in Hospitality Industry Singh Distributors ISBN 9788192093574	Available on demand	Adopted since 2019
	English 1	Handout		
	German Language and Culture 1	Berliner platz 1. Neu Lehr- und Arbeitsbuch. Mit 2 CD's Scherling Langenscheidt ISBN 9783126060257	Rp. 430.000	Adopted since June 2012
<b>Total</b>			<b>Rp. 2.072.500,-</b>	